Meadow Pointe Community Development District

Board of Supervisors

Michael Smith, Chairman Alicia Willis, Vice-Chairman Kelly L. Garvin, Assistant Secretary Lutfi Jadallah, Assistant Secretary Nathaniel Kirkland, Assistant Secretary David Wenck, District Manager Dana Collier, District Counsel Tonja Stewart, District Engineer Keith Fisk, Operations Manager

Regular Meeting Agenda

Thursday, January 19, 2023, 7:00 P.M.

Meeting URL: https://us02web.zoom.us/j/3797970647

Meeting ID: 379 797 0647

If you do not have a way to join Zoom via a device connected to the internet you can also call into the meeting **Dial In** (646) 558-8656

A hybrid meeting procedure using media technology communications to allow audience members to attend via ZOOM.

- 1. Call to Order and Roll Call
- 2. Pledge of Allegiance
- 3. Audience Comments (3) Minute Time Limit
- 4. Organizational Matters
 - A. Oath of Office to Newly Elected Supervisors Nathanial Kirkland (Seat 1) and Alan Sourk (Seat 2)
 - B. Discussion of Vacant Seat 4
 - C. Resolution 2023-2, Designation of Officers
- 5. Consent Agenda
 - A. Approval of the Minutes of the November 17, 2022 Meeting
 - B. Acceptance of December 31, 2022 Financials
- 6. Old Business
 - A. Discussion of Violation Review
- 7. Deed Restriction and Architectural Review Matters
- 8. Operations Matters
- 9. Community Council Update
- 10. District Manager
- 11. Aquatics Report
- 12. New Business
- 13. Supervisor Comments
- 14. Audience Comments (3 minute time limit)
- 15. Adjournment

Note: The next meeting is scheduled for February 16, 2023

Meeting Location: 28245 County Line Road Wesley Chapel, FL 33544

Notice of Meetings Meadow Pointe Community Development District

The Board of Supervisors of the Meadow Pointe Community Development District will hold their meetings for Fiscal Year 2023 on the third Thursday of each month at 7:00 P.M., except as noted below, in the Meadow Pointe Clubhouse A, 28245 County Line Road, Wesley Chapel, Florida as follows:

September 15, 2022 canceled	
October 6, 2022 (1st.Thursday)	April 20, 2023
October 20, 2022	May 18, 2023
November 17, 2022	June 15, 2023
December 15, 2022	July 20, 2023
January 19, 2023	August 17, 2023
February 16, 2023	September 21, 2023
March 16, 2023	

In addition to the regular meetings listed above, the District will conduct a Deed Restriction Violation Board meeting in the Meadow Pointe Clubhouse, 28245 County Line Road, Wesley Chapel, Florida at 7:00 P.M. on the third Monday of each month as follows:

September 19, 2022	April 17, 2023
October 17, 2022	May 15, 2023
November 21, 2022	June 19, 2023
December 19, 2022	July 17, 2023
January 16, 2023	August 21, 2023
February 20, 2023	September 18, 2023
March 20, 2023	-

The meetings are open to the public and will be conducted in accordance with the provision of Florida Law for Community Development Districts. The meeting may be continued to a date, time, and place to be specified on the record at the meeting.

Please check the District's website for the latest information: www.meadowpointecdd.com.

There may be occasions when one or more Supervisors will participate by telephone. Any person requiring special accommodations at this meeting because of a disability or physical impairment should contact the District Office at (954) 603-0033 at least two (2) calendar days prior to the meeting. If you are hearing or speech impaired, please contact the Florida Relay Service at 711, for aid in contacting the District Office.

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

David Wenck, District Manager

NEW SUPERVISOR INFORMATION SHEET

PLEASE RETURN COMPLETED FORM TO RECORDING SECRETARY:

Inframark 210 North University Drive
Suite 702 Coral Springs, Florida 33071
CDD: Meadow Pointe 1
NAME: Alan Sourk
ADDRESS: 28629 Hanging Moss Loop
Wesley Chapel, FL 33543
COUNTY OF RESIDENCE: Pasco, FL
PHONE:
FAX:
CELL: 813 H69-5746
EMAIL ADDRESS: asour K@meadowpointecdd.com

RESOLUTION 2023-2

A RESOLUTION DESIGNATING OFFICERS OF THE MEADOW POINTE COMMUNITY DEVELOPMENT DISTRICT

WHEREAS, the Board of Supervisors of the Meadow Pointe Community Development District at a regular business meeting following the General Election held on November 8, 2022 desires to appoint the below recited persons to the offices specified.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE MEADOW POINTE COMMUNITY DEVELOPMENT DISTRICT:

1. The following persons were appointed to the offices shown, to wit:

MICHAEL SMITH	Chairman
ALICIA WILLIS	Vice Chairman
David Wenck	Secretary
Stephen Bloom	Treasurer
NATHANIEL KIRKLAND	Assistant Treasurer
ALAN SOURK	Assistant Secretary
	Assistant Secretary
	Assistant Secretary
	Assistant Secretary

PASSED AND ADOPTED THIS 19th DAY OF JANUARY 2023

Chairman

Secretary

BLUE WATER AQUATICS CUSTOMER: SERVICE REPORT AQUATECH: WORK ORDER #_ ACCOUNT # Nabytoo O BRUSH WEATHER CONDITIONS SITE OBSERVATIONS / RECOMMENDATIONS

BLUE WATER AQUATICS

Aquatic & Environmental Services

5119 STATE ROAD 54 NEW PORT RICHEY, FL 34652 (727) 842-2100

WWW.BLUEWATERAQUATICSINC.COM

- Algae & Aquatic Weed Control Programs
- Water Quality Testing
- Wetland Creation, Restoration & Management
- Lake Aeration Systems
- Mechanical Weed Removal / Marsh Master
- Noxious Tree & Brush Control
- Mitigation Services

LAKE MANAGEMENT . AQUATIC SERVICES . ENVIRONMENTAL PLANNING

BLUE WATER AQUATICS SERVICE REPORT AQUATECH: WORK ORDER # ACCOUNT# BRUSH WEATHER SITE CONDITIONS

BLUE WATER AQUATICS

OBSERVATIONS / RECOMMENDATIONS

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LAKE MANAGEMENT . AQUATIC SERVICES . ENVIRONMENTAL PLANNING

BLUE WATER AQUATICS

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LAKE MANAGEMENT . AQUATIC SERVICES . ENVIRONMENTAL PLANNING

Meadow Pointe Governmental Funds

Notes to the Financial Statements

Financial Overview / Highlights

- ▶ Total revenues are currently at 99.84% of the annual budget. 99.85% of special assessments have been collected through December.
- ▶ Total expenditures are at approximately 21.04% of the annual budget.

Variance Analysis

	Account Name	YTD Actual	Annual Budget	% of Budget	Explanation
Ex	penditures - General Fund				
	<u>Administrative</u>				
	ProfServ-Mgmt Consulting Serv	\$17,445	\$64,483	27%	Budget includes monthly management fee and annual fee for assessment roll preparation.
	Web Hosting/Email services	\$1,553	\$1,553	0%	Annual Website Services for FY2023.
	Insurance-General Liability	\$32,204	\$35,364	91%	EGIS Insurance premium has been paid for FY2023.
	Annual District Filing Fee	\$175	\$175	100%	Annual Filing for FY 2023.
	<u>Field</u>				
	Contracts-Landscape Consultants	\$1,680	\$6,720	25%	All payments to OLM for landscape inspections.
	R&M-Lake	\$4,580	\$27,500	17%	All payments for monthly lake maintenance and repairs.
	R&M-Landscape Renovations	\$9,500	\$20,000	48%	All payments to Greenview Landscaping for renovations, removal of Liriope, level dirt and install SOD/flowers.
	Parks and Recreation				
	ProfServ-Pool Maintenance	\$11,418	\$30,000	38%	Pavers Rescue to repair pool and shower areas.
	Communication - Telephone	\$1,474	\$6,000	25%	Spectrum and Verizon monthly charges.
	R&M-General	\$3,230	\$38,200	8%	All payments for repair and maintenance items.
	Op Supplies - General	\$12,778	\$36,287	35%	Includes pool chemicals - \$1,176, security detail - \$1,600, cleaning supplies, holiday gifts for employees - \$1,200, and misc expenses.

The notes are intended to provide additional information helpful when reviewing the financial statements.

Balance Sheet

December 31, 2022

ACCOUNT DESCRIPTION	GEN	GENERAL FUND		RESIDENTIAL SERVICES FUND		TOTAL	
ASSETS							
Cash - Checking Account	\$	1,600,747	\$	-	\$	1,600,747	
Cash On Hand/Petty Cash		300		-		300	
Due From Other Funds		-		224,983		224,983	
Investments:							
Money Market Account		612,513		-		612,513	
Prepaid Items		13,202		-		13,202	
Utility Deposits - TECO		18,775		-		18,775	
TOTAL ASSETS	\$	2,245,537	\$	224,983	\$	2,470,520	
LIADULTICO							
<u>LIABILITIES</u>	Φ.	4.040	•		•	4.040	
Accounts Payable	\$	1,940	\$	-	\$	1,940	
Accrued Expenses		19,973		-		19,973	
Sales Tax Payable		32		-		32	
Deposits		600		-		600	
Due To Other Funds		224,983		-		224,983	
TOTAL LIABILITIES		247,528		-		247,528	
FUND BALANCES							
Nonspendable:							
Prepaid Items		13,202		-		13,202	
Deposits		18,775		-		18,775	
Assigned to:							
Operating Reserves		262,932		43,679		306,611	
Unassigned:		1,703,100		181,304		1,884,404	
TOTAL FUND BALANCES	\$	1,998,009	\$	224,983	\$	2,222,992	
TOTAL LIABILITIES & FUND BALANCES	\$	2,245,537	\$	224,983	\$	2,470,520	

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Statement of Revenues, Expenditures and Changes in Fund Balances

For the Period Ending December 31, 2022

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE BUDGET	YEAR TO DATE ACTUAL	VARIANCE (\$) FAV(UNFAV)	YTD ACTUAL AS A % OF ADOPTED BUD	
REVENUES						
Interest - Investments	\$ 2,500	\$ 625	\$ 4,402	\$ 3,777	176.08%	
Interest - Tax Collector	-	-	11	11	0.00%	
Special Assmnts- Tax Collector	1,427,125	998,988	1,424,954	425,966	99.85%	
Special Assmnts- Discounts	(57,085)	(39,960)	(56,879)	(16,919)	99.64%	
Other Miscellaneous Revenues	5,500	1,375	1,342	(33)	24.40%	
Access Cards	1,000	250	584	334	58.40%	
Amenities Revenue	-	-	2,425	2,425	0.00%	
TOTAL REVENUES	1,379,040	961,278	1,376,839	415,561	99.84%	
EXPENDITURES						
<u>Administration</u>						
P/R-Board of Supervisors	12,000	3,000	3,165	(165)	26.38%	
FICA Taxes	918	230	138	92	15.03%	
ProfServ-Engineering	10,000	2,500	-	2,500	0.00%	
ProfServ-Legal Services	10,000	2,500	916	1,584	9.16%	
ProfServ-Mgmt Consulting	64,483	16,121	17,445	(1,324)	27.05%	
ProfServ-Property Appraiser	150	150	-	150	0.00%	
ProfServ-Recording Secretary	1,500	375	-	375	0.00%	
Auditing Services	5,200	2,600	-	2,600	0.00%	
Website Hosting/Email services	1,553	388	1,553	(1,165)	100.00%	
Postage and Freight	2,000	500	694	(194)	34.70%	
Insurance - General Liability	35,364	17,682	32,204	(14,522)	91.06%	
Printing and Binding	1,500	375	-	375	0.00%	
Legal Advertising	1,100	275	-	275	0.00%	
Miscellaneous Services	100	25	112	(87)	112.00%	
Misc-Assessment Collection Cost	28,543	19,981	27,361	(7,380)	95.86%	
Misc-Taxes	3,300	3,300	2,298	1,002	69.64%	
Annual District Filing Fee	175	175	175		100.00%	
Total Administration	177,886	70,177	86,061	(15,884)	48.38%	
<u>Field</u>						
Contracts-Security Services	1,600	400	-	400	0.00%	
Contracts-Landscape	158,421	39,605	38,405	1,200	24.24%	
Contracts-Landscape Consultant	6,720	1,680	1,680	-	25.00%	
Utility - General	20,000	5,000	2,181	2,819	10.91%	
R&M-General	36,000	9,000	149	8,851	0.41%	
R&M-Irrigation	10,000	2,500	800	1,700	8.00%	
R&M-Lake	27,500	6,875	4,580	2,295	16.65%	
R&M-Landscape Renovations	20,000	5,000	9,500	(4,500)	47.50%	
R&M-Mulch	13,000	3,250	-	3,250	0.00%	
R&M-Sidewalks	10,000	2,500	-	2,500	0.00%	
R&M-Trees	15,000	3,750	-	3,750	0.00%	
Cap Outlay-Machinery and Equip	5,000	1,250		1,250	0.00%	
Total Field	323,241	80,810	57,295	23,515	17.73%	

Statement of Revenues, Expenditures and Changes in Fund Balances

For the Period Ending December 31, 2022

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE BUDGET	YEAR TO DATE ACTUAL	VARIANCE (\$) FAV(UNFAV)	YTD ACTUAL AS A % OF ADOPTED BUD
Road and Street Facilities					
Electricity - Streetlights	162,314	40,578	43,113	(2,535)	26.56%
Total Road and Street Facilities	162,314	40,578	43,113	(2,535)	26.56%
Parks and Recreation					
Payroll-Salaries	270,000	67,500	52,460	15,040	19.43%
Payroll-Benefits	4,500	1,125	-	1,125	0.00%
FICA Taxes	20,655	5,164	4,104	1,060	19.87%
Life and Health Insurance	9,000	2,250	-	2,250	0.00%
Workers' Compensation	8,611	2,153	3,884	(1,731)	45.11%
ProfServ-Pool Maintenance	30,000	7,500	11,418	(3,918)	38.06%
Contracts-Pest Control	1,113	278	-	278	0.00%
Communication - Telephone	6,000	1,500	1,474	26	24.57%
Utility - General	40,000	10,000	7,360	2,640	18.40%
R&M-General	38,200	9,550	3,230	6,320	8.46%
R&M-Mulch	5,000	1,250	-	1,250	0.00%
R&M-Fitness Equipment	1,800	450	-	450	0.00%
Holiday Decoration	13,000	3,250	6,926	(3,676)	53.28%
Misc-News Letters	7,500	1,875	-	1,875	0.00%
Special Events	5,000	1,250	-	1,250	0.00%
Op Supplies - General	36,287	9,072	12,778	(3,706)	35.21%
Subscriptions and Memberships	1,043	261	-	261	0.00%
Capital Outlay	41,700	10,425	-	10,425	0.00%
1st Quarter Operating Reserves	176,190	176,190	-	176,190	0.00%
Total Parks and Recreation	715,599	311,043	103,634	207,409	14.48%
TOTAL EXPENDITURES	1,379,040	502,608	290,103	212,505	21.04%
Excess (deficiency) of revenues					
Over (under) expenditures		458,670	1,086,736	628,066	0.00%
Net change in fund balance	\$ -	\$ 458,670	\$ 1,086,736	\$ 628,066	0.00%
FUND BALANCE, BEGINNING (OCT 1, 2022)	911,273	911,273	911,273		
FUND BALANCE, ENDING	\$ 911,273	\$ 1,369,943	\$ 1,998,009		

Statement of Revenues, Expenditures and Changes in Fund Balances

For the Period Ending December 31, 2022

ACCOUNT DESCRIPTION	AD	ANNUAL ADOPTED BUDGET		AR TO DATE BUDGET	YE	AR TO DATE	VARIANCE (\$) FAV(UNFAV)		YTD ACTUAL AS A % OF ADOPTED BUD	
REVENUES										
Interest - Investments	\$	-	\$	-	\$	-	\$	-	0.00%	
Special Assmnts- Tax Collector		330,649		231,454		194,312		(37,142)	58.77%	
Special Assmnts- Discounts		(13,226)		(9,258)		(7,756)		1,502	58.64%	
TOTAL REVENUES		317,423		222,196		186,556		(35,640)	58.77%	
EXPENDITURES										
<u>Administration</u>										
ProfServ-Administrative		2,100		525		-		525	0.00%	
ProfServ-Legal Services		7,000		1,750		458		1,292	6.54%	
Deed Restrictions		7,200		1,800		-		1,800	0.00%	
Deed Restrictions-Printing & Postage		7,200		1,800		722		1,078	10.03%	
Misc-Assessment Collection Cost		6,613		4,629		3,731		898	56.42%	
Office Supplies		3,000		750		58		692	1.93%	
Total Administration	-	33,113		11,254		4,969		6,285	15.01%	
Garbage/Solid Waste Services										
Utility - Refuse Removal		284,310		71,078		60,682		10,396	21.34%	
Total Garbage/Solid Waste Services		284,310		71,078		60,682		10,396	21.34%	
TOTAL EXPENDITURES		317,423		82,332		65,651		16,681	20.68%	
<u></u>		011,420		02,002		00,001		10,001	20.00 /0	
Excess (deficiency) of revenues				120.064		120.005		(19.050)	0.00%	
Over (under) expenditures	-			139,864		120,905		(18,959)	0.00%	
Net change in fund balance	\$		\$	139,864	\$	120,905	\$	(18,959)	0.00%	
FUND BALANCE, BEGINNING (OCT 1, 2022)		104,078		104,079		104,078				
FUND BALANCE, ENDING		104,078	\$	243,943	\$	224,983				

Meadow Pointe

Non-Ad Valorem Special Assessments (Pasco County Tax Collector - Monthly Collection Distributions) For the Fiscal Year Ending September 30, 2023

								ALLO	CAT	ΓΙΟΝ
Date Received		et Amount Received	(P	scount / enalties) Amount	С	ollection Costs	Gross Amount Received	 eneral Fund ssessments	_	Residential Services Fund Assessments
Assessments Allocation %	Levi	ed					\$1,757,771 100%	\$ 1,546,839 88.00%	\$	210,933 12.00%
11/07/22	\$	12,982	\$	705	\$	265	\$ 13,952	\$ 12,278	\$	1,674
11/15/22	\$	73,097	\$	3,108	\$	1,492	\$ 77,697	\$ 68,373	\$	9,324
11/21/22	\$	280,342	\$	11,919	\$	5,721	\$ 297,983	\$ 262,225	\$	35,758
11/25/22	\$	98,558	\$	4,190	\$	2,011	\$ 104,760	\$ 92,189	\$	12,571
12/02/22	\$	616,517	\$	26,192	\$	12,582	\$ 655,290	\$ 576,656	\$	78,635
12/09/22	\$	376,313	\$	15,820	\$	7,680	\$ 399,813	\$ 351,835	\$	47,978
12/20/22	\$	65,728	\$	2,701	\$	1,341	\$ 69,771	\$ 61,398	\$	8,373
TOTAL	\$	1,523,538	\$	64,636	\$	31,093	\$ 1,619,266	\$ 1,424,954	\$	194,312
% COLLECT	ED						92%	92%		92%
TOTAL OUT	STA	NDING					\$ 138,505	\$ 121,884	\$	16,621

Cash and Investment Report December 31, 2022

ACCOUNT NAME	BANK NAME	YIELD M	MATURITY	BALANCE
GENERAL FUND				
Checking Account - Operating	SouthState	0.00%	n/a	1,565,667
Checking Account - Operating	Regions	0.00%	n/a	35,081
		Subtotal	-	1,600,747
Petty Cash		0.00%	n/a	300
Money Market Account	Bank United	0.15%	n/a	97,389
Money Market Account	Valley National	0.25%	n/a	486,266
Money Market Account	Truist	0.01%	n/a	28,859
		Subtotal	- -	612,513
		Total	-	\$ 2,213,560

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Cash Receipts Schedule December 31, 2022

<u>Date</u>	<u>Source</u>	<u>Amount</u>	Misc. Income	<u>Other</u>	<u>Description</u>
10/04/21	Rentals / Fobs	724	724		
10/20/22	Rentals / Agreements / Fobs / Parking	1,931	1,931		
10/20/22	HOA Fines / Legal Fees / Fobs	1,309	1,309		
11/01/22	Sales Tax Collection Allowance	3	3		
11/07/22	Tax Collector	12,278		12,278	See assessment collection worksheet
11/15/22	Tax Collector	68,373		68,373	See assessment collection worksheet
11/21/22	Tax Collector	262,225		262,225	See assessment collection worksheet
11/25/22	Tax Collector	92,189		92,189	See assessment collection worksheet
12/01/22	Fobs / Rentals	383	383		
12/02/22	Tax Collector	576,656		576,656	See assessment collection worksheet
12/09/22	Tax Collector	351,835		351,835	See assessment collection worksheet
12/20/22	Tax Collector	61,398		61,398	See assessment collection worksheet
Total		1,429,304	4,351	1,424,954	_

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